



Volunteer Position Description

- Volunteer Position:** Community-Based Big Brother or Big Sister
- Time Required:** 3-4 hours every other week or 6-8 hours per month
- Location:** Within the confines of Kanawha and Putnam Counties

General Purpose

- A Big Brother or Big Sister will serve as a mentor for youth from single parent families.
- The volunteer is not a replacement for the parent. They are friends who the youth can confide in, trust, and share life-skill building experiences.

Specific Responsibilities:

- Become involved in the life of a young person age 6-14 and discover their interests, preferences, and needs in order to create an effective and enjoyable match experience for the youth and for you as the volunteer.
- Be dedicated to youth development and have a belief in the positive effects of mentor involvement in a youth's life.
- Be aware of group activities offered by BBBS and encourage match participation in events.
- Spend 3-4 hours every other week or minimum of 6-8 hours per month in match activities.
- Establish and maintain regular, open communication with the youth regarding your match experiences.

Qualifications:

- All community-based Bigs must be a minimum of 19 years of age.
- The ability to teach and motivate youth and adults while nurturing positive self-esteem, decision-making, responsibility, and leadership development in youth.
- The ability to work and communicate effectively in verbal and written forms.
- A sincere interest in working with youth and office staff in a non-formal education setting.
- A willingness to become familiar with and work within the philosophy and guidelines of BBBS of America and BBBS of South Central WV as it relates to the volunteer experience and keep the agency updated on your match progress.

Big Brothers Big Sisters agrees to:

- Provide training opportunities that will help the volunteer meet the needs of youth.
- Provide appropriate curriculum, training, and other resource materials.
- Have professional available to support and consult with volunteers on a one-to-one basis.
- Provide opportunities for professionals to listen to volunteers' ideas to help improve the mentoring program.
- Provide appropriate recognition to volunteers.